



The Indian Heights School
Sector-23, Dwarka

Passport Size
Photograph

APPLICATION FORM

APPLIED POST: PGT (SUBJECT _____) TGT (SUBJECT _____)
 PRT (SUBJECT _____) NTT

PERSONAL INFORMATION

- Name in the block letters Ms./Mr. _____
- Date of Birth _____ Age (in years/ months/days) _____
- Contact Address _____

- Telephone No. _____ Mobile No. _____
- Name of Father/Mother/ Spouse _____
- Occupation of Father/Mother/ Spouse _____
- Permanent Address _____

- No. of Children, Age, Class & School _____

ACADEMIC QUALIFICATION

S.No	Qualification	Name of School & board/ College & University	Regular/ Correspondence	Medium	Subject Studied	Year of Passing	% of Marks	Div.

PROFESSIONAL QUALIFICATION

S.No	Qualification	Name of School & board/ College & University	Regular/ Correspondence	Medium	Subject Studied	Year of Passing	% of Marks	Div.

COMPUTER LITERACY

S.No.	Course	Name of Institute	Recognised by	Duration of Course	Year of Passing

DETAILS OF SCHOLARSHIPS/ AWARDS/ HONOURS

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DETAILS OF RESEARCH WORK / PUBLICATIONS

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KEY RESPONSIBILITIES HANDLED IN PREVIOUS ORGANISATION

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PROFICIENCY IN LANGUAGES (Write mother tongue at S.No.1)

S.No	Language	Read	Write	Speak
1.				
2.				
3.				
4.				

INTERESTS (List the areas in which you have an interest in order of preference)

S.No	
1.	
2.	
3.	
4.	

1.	Have you handled Smart Board Applications <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, where _____
2.	Computer Proficiency in <input type="checkbox"/> Hindi <input type="checkbox"/> English <input type="checkbox"/> Both

DETAILS OF WORK EXPERIENCE

S.No	Name of Institution	From	To	Reason for Leaving	Position	Class & Subject Taught

Total Experience (In Years)

Teaching : _____

Administration : _____

Any Other : _____

PARTICULARS OF PRESENT JOB

Name of present organization : _____

Full Address : _____

Contact Numbers : _____

Designation : _____

Salary : _____

Day & Date of Joining : _____

Reason for Leaving : _____

OTHER INFORMATION (Seminars and courses attended)

S.No	Seminar/Course	Duration	Date	Description

How much notice period would you require to join? _____

Present salary drawn _____

Expected Salary _____

How would you like to contribute towards the development of the school ? Give your views.

TWO REFERENCES (Other than relatives. One reference from previous organisation)

Name	Occupation	Address (Official)	Tel. No.

I hereby certify that the information provided above is true to the best of my knowledge and belief. If any information is found to be false/ incorrect it will disqualify me for employment of The Indian Heights School.

Date _____

Signature of Candidate _____